



## West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager** when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision, within 5 working days.**

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6<sup>th</sup> day after it has been published as a written record of officer decision.**

<b>Decision-maker</b> <i>(post title of the officer with authority to take the decision)</i>	Ben Still, Combined Authority Managing Director
<b>Title</b> <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Leeds Public Transport Investment Programme – Bus Delivery Real Time Information Phase 2
<b>Date decision taken</b>	17 April 2020
<b>Details of the decision</b> (including any consultation carried out)	<p>To approve that:</p> <p>The Bus Delivery Real Time Information Phase 2 project proceeds through decision point 5 and work commences on activity 6 (Delivery).</p> <p>Approval to the total project value of £7.200 million is given from the Leeds Public Transport Investment programme, releasing the remaining £5.460 million funding allocation.</p>
<b>Reasons for the decision</b>	<p>To enable the procurement and installation of 1,000 screens to present Real Time bus information at stops and shelters in the Leeds District, including installation of screens at Leeds Rail Station and up to ten city centre totem style screens. The screens will provide people with enhanced information that will enable them to make sustainable choices for their journey to education, employment and recreation while the exposure of real time information screens on pole mounted screens along the core network will provide current car users with a powerful advertisement and perception that an organised network of services is in operation within the area and facilitate modal shift from car to bus.</p>

**FORM WRoD1 (1 January 2019 v1)**

<b>Any alternative option(s) considered and rejected</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, provide details:</b>	
<b>Is this a Key Decision?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	12 March 2020
<b>Is the decision eligible for call-in by Scrutiny?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, <b>start of call-in period</b> (date of publication)	17 April 2020
		If yes, <b>end of call-in period:</b>	
<b>If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent</b>			
<b>Appendices</b> attached to this written record <i>(List and identify any which contain confidential or exempt information)</i>		None	
<b>Background documents to be published with the written record</b> <i>(List and identify any which contain confidential or exempt information)</i>		N/A	
<b>Name of any Member who declared a conflict of interest in relation to the decision</b>			
<b>Contact Officer</b> <i>(for members of the public)</i>	<b>Name:</b> Nick Fairchild		
	<b>Post-title:</b> Project Manager		
	<b>Telephone number:</b> 0113 251 7288		
	<b>E-mail:</b> nick.fairchild@westyorks-ca.gov.uk		
<b>Authority for Decision</b>			
The decision-maker was authorised to make the decision by:			
• the <b>Combined Authority or a committee resolution, OR</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
• the <b>Officer Delegation Scheme, OR</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
• the <b>Officer Sub-Delegation Scheme</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		